From: Seung Hee
To: Local Churches
Subject: Blood Drive Memo:-)

Date:Saturday, July 28, 2012 4:12:25 PMAttachments:Blood Drive Event Memo.docx

Seung Hee Lee
World Mission Society
Church of God
Administration

Tel:

Blood Drive Event Memo: DUE TODAY!

** DO NOT READ THIS MEMO DIRECTLY TO THE MEMBER. PLEASE USE IT FOR YOUR ZION ORGANIZATIONAL PURPOSES, AS WELL AS FOR PROPER REPORTING TO RIDGEWOOD ZION**

Event	88 th World Wide Blood Drive for the International We love U		
	Foundation		
Date & Time	Sunday, 07/29/2012: 9am-5pm		
Who Should Attend?	This event is for Zion Gospel Workers and potential gospel workers. It is not for regular members who only come sometimes to Zion. Leaders should clearly determine who is able to attend!		
	***MEMBERS SHOULD BE INVITING FAMILY, FRIENDS, CO-WORKERS FOR PREACHING PURPOSES! THIS IS THE WHOLE REASON THIS KIND OF EVENT EXISTS!!! LEADERS, PLEASE MAKE SURE THEY ARE INVITED AND COME!!!		
	A final list with the names of all members coming from your group/Zion is required to be sent to Ridgewood Admin immediately. Of those members, please indicate who is giving blood. Please make sure this information is properly reported.		
Blood Donation Schedule	9am-12pm: Northern NJ Churches Edgewater, Hackensack, Bogota, Ridgewood, Morristown 12pm-2pm: Southern NJ Churches Central Jersey, Ocean 2pm-5pm: NY Churches Man 1, Man 2, Man 3, Queens, Long Island		
	** Double Red Cell Donors will need to start donation from the morning. If one of your members has been preselected as a Double Red Cell Donor (list sent in previous email and re-attached again to this one), please have them report to the ushers by the Blood Donation Buses in the morning for the time schedule that they will donate.		
About Blood Donations	All members willing to donate should do so according to the schedule mentioned above. A list compiled from the reported information of each Zion will be present and we will check that these members are present when your Zion comes to the buses for donation at their given time.		
	Please eat very well in the morning and before donating as well. Start drinking water from today, throughout tomorrow. NO COFFEE before donation.		
About Children	No children are permitted at this event. Each individual Zion should care for their own children. High school members are permitted since they are able to donate blood.		
About Food	Please eat breakfast before coming to the location.		

	As mentioned, each Zion/Group should prepare their own food for lunch/dinner for the day. Leaders should make sure this is well prepared for the members.			
	Members will also need to prepare seating for their teams. Members may bring lawn chairs or blankets, just as we used in Ascension Day.			
Freewill Offerings	A minimum suggested freewill offering of \$20 per member can be collected from the members. All offerings should be given to D.Seunghee in the Admin/Tech tent upon arrival from each church/team leader. Ridgewood teams may drop off their offerings during the Sabbath.			
Event Schedule	9am: Blood Drive is open to the public (all churches arrive at this time) Prayer Time 9:30: Opening Ceremony for the We Love U Foundation Blood Drive Intl We Love U Foundation representative will open Community Blood Services representative will speak Boys & Girls Club representative will speak Choir members will perform the We Love U Foundation song 10am: Soccer Fellowship NY vs. NJ Tournaments! (at this time, all members not participating in sports may donate) 12:30: Lunch 2pm: Fellowship 3pm: Prayer time 5pm: Blood Drive event closes. Breakdown of the event begins All members depart who are not a part of committees			
About Soccer Tournament	All church leaders need to report a list of members who are able to play soccer well. There will be a NY vs. NJ soccer tournament.			
Attire	ABSOLUTELY NO CHURCH OF GOD SHIRTS!!!! Members can wear the We Love U shirts if they have one with jeans. Members with functions are already informed of attire.			
Media	There will be a tent for all Media to be report to. Members who encounter any Media at the event should direct them to this tent.			
What NOT to do!	 Please do not mention anything about the Church of God. The International We Love U Foundation and the Church of God are separate entities. If the media interviews you on your opinion of the event, please do not mention the Church of God. Please do not wear anything from the Church of God. Please do not call anyone by title since this is a We Love U Foundation event. 			
What We Need From You!	 List of all attending members Final list of blood donors (most attending members should be!) 			

3.	Separate list of brothers/sisters who can play soccer well- this is
	a TOURNAMENT!